

## **Minutes of ATSSA President Council Meeting**

Meeting Date: February 16, 2012

Meeting Location: EXPO – Tampa, FL

### **Call to Order:**

An ATSSA Chapter Presidents Council Meeting was held in Tampa, FL on February 16, 2012. The meeting convened at 8:00 am, with Chairman Juan Arvizu presiding and Rob Buerer secretary.

### **Attendance and Determination of Quorum:**

Attendance was taken and attendees signed in. The meeting did not convene until a quorum was determined.

### **Self-Introductions:**

Attendees and guests introduced themselves.

### **Nomination and Election of Council Chair:**

Current chairman, Juan Arvizu, being newly elected to the ATSSA Board of Directors stepped down as chairman of the ATSSA Chapter Presidents Council in accordance with ATSSA Bylaws which prohibit an elected voting Board Member from Chairing a Committee/Council. Juan asked for nominations for a new chairman of the ATSSA Chapter Presidents Council.

The duties of the council chairman were presented and council members were allowed to ask questions. David Evans from the Georgia ATSSA Chapter accepted the position as chairman, pending final approval by his company. Gregg Ubelhart, representing the Northwest Chapter, also volunteered to stand by in case Dave was unable to get his company's approval. Dave was unable to get the approval, so **Gregg Ubelhart, Ennis-Flint, has volunteered and received approval from his company to assume the role and responsibilities of Chapter Presidents Council Chairman.**

### **Consent Agenda:**

The minutes from the last council meeting held at the ATSSA Mid-Year were presented along with the Board Liaison Report. A motion was made to accept the Consent Agenda and Board Liaison Report with a 2<sup>nd</sup>. The members voted to accept both as written.

### **Chairman's Report:**

Juan summarized the "highlights" from the past two council meetings. Juan also reminded council members of the upcoming ATSSA Fly-In to Washington D.C.

### **Unfinished Business:**

#### **Chapter Bylaws Update**

- Dan Williams told council members of ATSSA's goal to have the individual Chapter Bylaw better reflect ATSSA National's Bylaws. Currently, many of the chapter bylaws are very different.

#### **Chapter Membership & Recruitment**

- Dan Williams told council members that a continued push to grow the membership of ATSSA was very much in progress. Dan said he would lead the effort but admitted that to do the job properly, he would need chapter support. Dan said he planned to reach out the chapters via the membership subcommittees.

- Dan handed members a listing by chapters of potential new members and asked that we bring the lists back to the chapter membership subcommittees.
- Dan also conveyed his understanding and belief that ATSSA Staff works for us, the members, and that he would work diligently to assist us.

### **Status of Chapter Membership Committees**

- Juan asked council members if they had a membership subcommittee. All chapters were asked to for membership subcommittees at the council meeting during last year's EXPO.

### **Directors and Officers Insurance Discussion**

- Dan handed out an information sheet pertaining to D & O Insurance that highlighted the D & O coverage from ATSSA National including what was covered and what was not covered. The handout listed coverage the chapters could consider purchasing.

## **New Business:**

### **Chapter Strategic Planning Program**

- Dan Williams told council members that a 6 – 7 member board for each chapter should be assembled to develop a Chapter Strategic Plan for each respective Chapter. Members were asked to let him know of anyone who may want to be on the board.
- National ATSSA would be sending out a questionnaire to each Chapter that chose to participate in a Strategic Planning process.
- After the questionnaires are completed, Dan envisioned a one day meeting with each Chapter's board members to discuss the responses and to prioritize 3 – 4 strategic goals.
- Dan recommended that the Council members consider scheduling a conference call, hosted by ATSSA, to maintain communication between meetings. Dan will send out an email to attempt to schedule a March conference call.

### **Chapter Tax Information**

- Roger Wentz explained that annual reimbursements are sent out to the chapters. Roger further discussed two types of non/not for profit organization options (for chapters).

### **Chapter Meetings Schedule Conflicts - National**

- Unable to address due to time. Will address on conference call when scheduled.

### **PAC Pin Program**

- Peter Speer presented a few facts about the ATSSA PAC and about the PAC Pin Program.
- Peter then explained how much good work is done primarily by Laura Perrotta and Nate Smith using ATSSA PAC fund to advocate for our industry.
- Peter informed members that they could obtain an ATSSA PAC Pin by donating \$150 (or more) to the ATSSA PAC and challenged them to do so.

## **NWZAW National Posters**

- Dan asked for each Chapter to let ATSSA know how many NWZAW posters they wanted sent to them.

## **Round Table Discussion**

- Jim O'Toole informed the council members of an outreach effort that involved students from Middleton High School. The students visited a roadside memorial for a fellow student who was killed walking to school. Rudy Umbs, a retired FHA chief safety engineer, was with them as well as Jim and several other ATSSA staff. The students were also escorted to the floor of the EXPO and visited with ATSSA members at the booths.
- ATSSA is looking into future opportunities to do the same thing in other communities.

## **Date & Location of Next Meetings:**

ATSSA Midyear  
August 22-24, 2012  
Marriott Hilton Head, SC

2013 Convention & Traffic EXPO  
February 22-26, 2013  
San Diego Convention Center, CA

## **Adjournment:**

Motion was made to adjourn the meeting at 10:25 am. Motion was seconded, and motion carried.