



## Mid Year Meeting March 12, 2012 MINUTES

### CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chapter President Emily Fischer.

### ROLL CALL AND DETERMINATION OF QUORUM

A quorum of 1/10 of the member companies was determined by Chapter President, Emily Fischer.

### INTRODUCTIONS

There were self introductions by everyone attending the meeting.

### APPROVAL OF MINUTES

The minutes for the July 26, 2011, meeting, were posted on the Chapter Website. Rick Shomion moved to accept the minutes as posted. Ken Russell seconded the motion. There was no discussion, the motion passed unanimously.

### REPORTS

#### **Treasurer's Report** – Ken Russell

A Treasurer's report was distributed. Rick Shomion moved to accept the report. Jeff Parkins seconded the motion. After a brief discussion the motion passed unanimously. Note: copies of the Chapter Treasurer's reports are available in the member's section of the chapter website at: [www.northlandatssa.com](http://www.northlandatssa.com)

#### **Secretary's Report** – Jon Jackels

Jon Jackels reported that he is no longer able to perform the duties of Chapter Secretary and he will be resigning this position at the July 24, 2012 Chapter meeting. Ryan Otte, MnDOT will be appointed as Chapter Secretary at that time. Minutes and Announcements will continue to be posted on the Chapter website.

#### **Board Report** – Emily Fischer

The new bylaws were approved by the chapter membership. These will be posted in the members section of the chapter website at [www.northlandatssa.com](http://www.northlandatssa.com)

The board will be signing the submitting the new Chapter Affiliation Agreement to national ATSSA.

The board has determined that we should update the strategic mission of the Chapter. We will be planning a detailed discussion of this at the July 24, 2012 Annual Chapter Meeting.

Emily Fischer will be resigning as Chapter President immediately following this meeting. The members thanked Emily for her service and wish her well in her new endeavors. Rich Shomion, President Elect, will be assuming the duties of Chapter President at that time. The board has determined that the President Elect position will remain vacant until the normally scheduled July 2012 annual meeting and election. To insure a seven member board Tim Marthe, Immediate Past President, and Jon Jackels, Past President, have agreed to serve an additional two years on the Chapter Board of Directors.

#### **National Report** – Mike Metzger and Laura Perrotta

Mike Metzger made a presentation on National ATSSA activities. Refer to the attached power point for details.

Laura Perrotta made a presentation on ATSSA's legislative efforts. Refer to the attached power point for details.

## **OLD BUSINESS**

### **Poster Contest – Rick Shomion**

Complete details on the Northland Poster Contest are on the website at: <http://www.northlandatssa.com/Poster.html>  
All Chapter members are encouraged to participate in this important educational event. It is NOT difficult and does not take too much time. If you make a personal contact with the teacher or school principal they are more than willing to work this into their curriculum. The best time to take this to a school is in September or October since deadline for submission is February 15 of each year.

### **TERRA – Emily Fischer**

The chapter agreed to a trial membership to the Transportation Engineering and Road Research Alliance (TERRA) for three years at a cost of \$2000 per year. This trial membership is over. The Board determined not to continue this membership.

**ACTION:** Jon Jackels will contact TERRA to formally end our membership.

### **MCEA Safety Committee – Jon Jackels**

Each County and all Mn/DOT Districts are/have developed highway safety plans. These plans are based on Minnesota's Strategic Highway Safety Plan and each is identifying traffic safety issues in each jurisdiction and identifying needs and solutions for implementation. These plans are now being implemented by County Engineers.

### **National Convention and Traffic Expo – Group**

The national Sign Committee formed a special task force, chaired by Judd Roby, Sign Cad, to work with ENTERPRISE, a national FHWA pooled fund group, for the development and deployment of Intersection Conflict Warning Systems at non-signalized rural intersections.

Reed Leidle represented the Northland Chapter at the ATSSA Chapter Presidents Council meeting on February 16, 2012. The minutes of this meeting are attached. Thank you Reed for taking the time to attend this meeting and report back to the Chapter.

### **Work Zone Safety Awareness Program – Rick Shomion and Craig Mittelstadt**

The chapter previously gave \$3000 to MnDOT for the Work Zone Safety Awareness Presentation program. A motion was made by Rick Shomion that Northland ATSSA will match MnDOT's contribution of up to an additional \$2000 for development of materials for the MnDOT Work Zone Safety Awareness Program. This motion was seconded by Craig Mittelstadt. The motion carried unanimously.

### **2012 How To Update and the 2013 How To – Jeff Wilkins and Rick West**

We are planning on another successful How To. This is the 20<sup>th</sup> annual How To and we will be celebrating with the Johnny Holms Band on Tuesday night. It promises to be a good evening.

### **Rural Road Safety Workshop – Jon Jackels**

In November 2009 there was a five state (Minnesota, North Dakota, South Dakota, Montana, and Wyoming) interactive video conference for the Rural Road Safety workshop developed by Minnesota's LRRB (Local Road Research Board). A follow up session, (add title), has been developed by LRRB, presenting opportunities to highway maintenance workers to improve highway safety while performing their daily duties. This 2-1/2 hour workshop has been introduced in Minnesota, but has not seen state-wide distribution. Dave Levi asked for support to present this workshop on interactive video in the five state area.

Rick Shomion moved to provide up to \$2000.00 to facilitate this effort. The motion was seconded by Chad Weatherman. There was a short discussion to work with the various LTAP centers to advertise and deliver the program. It would be preferred to hold this video during the first two weeks for March 2011 and to advertise the How To Workshop during the presentation. The motion passed.

Gary Berreth, NDLTAP, gave an update on the Rural Road Safety through Maintenance Operations Workshop via video-conference. The Workshop was held October 13, 2011, from 9:00 am to 12:00. The conference was a partnership with MNLTAP, SRF, NDSU Learning Center, MCEA, MNDOT, and NDDOT. The video-conference was provided at sites in MN, ND, SD, WY, and Iowa. The workshop addressed maintenance safety topics such as; Obstructions in Roadway, Shoulder Drop-offs, Signs and Pavement Markings, Work Zone Safety, Vegetation Control, Roadside Hazards-Clear Zone, Drainage, and Winter Maintenance.

A copy of the past workshop presentation is available on the LRRB website at: <http://www.lrrb.org/PDF/2010RIC03.pdf> .

**HSIP Liaison – Jay Blanchard**

Jay is the NLATSSA representative to Minnesota's HSIP efforts. These activities will be reported at regular chapter meetings to advise membership of the opportunities that exists with the development of safety plans for all 87 Minnesota counties and the 8 Mn/DOT Districts. Thank you, Jay, for your efforts with this program.

**Guidestar Liaison – Jay Blanchard**

There has not been any activity in this area.

ACTION: Jon Jackels will investigate the status of the NLATSSA seat on the Guidestar Board.

**NEW BUSINESS**

**Nomination Committee for President Elect and one Director – Emily Fischer**

There will be an election for President Elect and a Director position at the July 24, 2012 Chapter meeting. Emily Fisher appointed a nominating committee chaired by Tim Marthe, with other members Jeff Parkin, Douglas County, and Tim Lang, Flint Trading.

**ROUND ROBIN**

**2010 Golf Tournament – Rick Shomion**

The next Curt Larson Memorial Foundation Golf Tournament will be held Mnday, July 23, 2012.

**NEXT CHAPTER MEETINGS**

How To Committee Meeting – Monday, July 23, 2012

Curt Larson Memorial Golf Outing – Monday, July 23, 2012

Annual Chapter Meeting – Tuesday, July 24, 2011

Respectfully submitted by Jon Jackels, May 14, 2012.